

# **GODMERSHAM PARISH COUNCIL**

## **Minutes of the Meeting of the Parish Council held on Wednesday 13<sup>th</sup> September 2017 at 8.00 pm in Godmersham & Crundale Village Hall**

**Present** : Cllrs Grayson (in the Chair), Gee, Taylor & Johnson

**In attendance:** Mr. Eaton, Clerk to the Council and ABC Cllr Dehnel

**Action by:**

### **1 Apologies for absence**

Apologies were received from Cllr Fisher

### **2 Declarations of Councillors Interests**

Cllrs Gee & Taylor declared an interest in the Village Hall Business Case for a ride on lawnmower

There were no other declarations of Cllrs interests regarding items on the agenda

### **3 To approve the Minutes of the last Meeting**

The Minutes of the Meeting held on 12<sup>th</sup> July 2017 were approved and signed

### **4 Matters Arising**

Email received from Jean Malloy KCC re Bus Shelter Grant confirming there was no funding for bus stop seating. It was agreed that this would be an item the Council would consider funding from its reserves

### **5 To discuss matters of public concern**

There were no matters of public concern to discuss

### **6 BBQ site on Parish Field**

After a general discussion it was agreed that the BBQ site should be located near the Village Hall kitchen. A concrete base should be laid with a brick surround c12/15 feet square. Cllr Gee kindly offered to obtain a quote for this work. It was also agreed to consider some seating/tables for the BBQ

**Cllr Gee**

**7 To discuss Planning & Enforcement Matters**

New Planning Applications

**17/01318** Change of use of agricultural land to car park The Old Dairy, Godmersham Park

Agreed - no objections to this application

**17/01114** Lawful development certificate – rear extension Broadway, Canterbury Road, Godmersham

Agreed - no objections to this application

**17/01168** Side and front extension Highways, Canterbury Road, Godmersham

Considered between meetings – no comments

**17/01136** Prior notification of replacement antennas Telecoms Mast, Square Wood, Canterbury Road

FYI only - no comments required

**17/01071** Extension and roof rooms Meadow Lea, Canterbury Road, Godmersham

Considered between meetings – no comments

**17/01086** Erection of barn for storage Winchcombe Farm, Sole Street, Crundale

Considered between meetings – no comments

**Decided Planning Applications**

**17/00914** Erection of two detached dwellings Blue Firs, Canterbury Road, Godmersham

**GRANTED**

**7 To Consider Finance Matters**

A. Accounts for Payment

	<b>£</b>
G Eaton, Clerks salary and expenses (Aug & Sept)	433.66
Clerk's tax (Aug & Sept)	88.40
D Buckett, internal audit report	316.20

**B. To consider ear marking some of the Parish Council Reserves**

The Clerk reported that as at 31<sup>st</sup> March 2017 the Parish Council held reserves of c£12k and that consideration should be given to ear marking these reserves for community projects. It was agreed that three projects should be considered and funds possibly ear marked:

- 1) Bus stop seat at Bitling (Ashford side) – Cllr Grayson kindly offered to obtain quotes  
**Cllr Grayson**
- 2) A ride on lawnmower subject to revisions to and agreement with the Village Hall's Business Case. Clerk to discuss possible implications with Council's insurers including use by volunteers  
**Clerk**
- 3) The BBQ Site at the Village Hall

**C. To consider the Village Hall's Business case for ride on lawn mower**

The Village Hall's Business case for the joint purchase of a ride on lawn mower was considered. Whilst the Parish Council was supportive of the idea in principle there were a number of concerns with the assumptions used in the business case. It was agreed that these would be addressed by the Village Hall Committee - to be discussed again at the next meeting

**D. To consider the 2016/2017 Internal and External Audit Reports**

The Clerk summarised the findings and recommendations of the Internal Audit Report as below. These were fully discussed – The Clerk was asked to address these and report to the Council during the year:

- To improve the Parish Council website to meet the requirements of the Transparency Code including publishing the Cllrs DPI's
- To update the Standing Orders & Financial Regulations
- To update the Asset Register
- To include cheque numbers and VAT details in the list of monthly payments
- To update the Bank mandate

**9 Correspondence received**

Letter from Carers' Support requesting a donation

Letters from AON & BHIB re insurance policy

Email from ABC re alleged breach at Meadow Lea, Canterbury Road

Email from BBC 2 re repairing community/family heirlooms

Email from ABC re Annual Ashford Forum on 3<sup>rd</sup> Oct. Cllr Taylor would try and attend

Email from UK Power Networks re Roadshows on 29<sup>th</sup> Sept & 3<sup>rd</sup> Oct

**Cllr Taylor**

Email from PCSO Ghost re crime statistics

Email from KALC re ABC Local Plan

### **10 AOB**

There was no other business to discuss

### **11 Date of next Meeting**

It was agreed that the next meeting would be held on 8<sup>th</sup> November at 8.00 pm in the Godmersham and Crundale Village Hall

There being no other business the Meeting closed at 9.30 pm