

GODMERSHAM PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on Tuesday 27th May 2025 at 8.00 pm at Godmersham Village Hall

Present : Cllrs Taylor (in the Chair), Gee, Milton & Macdonald

In attendance: Mr. Eaton, Clerk to the Council, and ABC Cllr Meaden

Action by:

1 Apologies for absence

Apologies were received from Cllr Farrar

2 Election of Chairman and Vice Chairman

It was unanimously agreed to elect Cllr Taylor as Chairman

It was unanimously agreed to elect Cllr Gee as Vice Chairman

3 Declarations of Councillor's Interests

There were no declarations of Councillor's interests in items on the Agenda

4 To approve the Minutes of the last Meeting and Matters arising

The Minutes of the Meeting held on 11th March 2025 were approved and signed

5 ABC Cllr Meaden's report

ABC Cllr Meaden gave a report about his role as Cllr at ABC serving on various Committees, and his work in the community resolving local issues

6 Matters of public concern

There were no members of the public present

7 Planning and Enforcement

There were no new planning applications to consider, or decided applications to note

8 Highway matters

There was nil of note to report

9 Finance Matters & Accounts for payment

The following accounts were approved for payment –

	£
Burr Landscaping, grass cutting at Village Hall	254.00
Godmersham Village Hall, hall hire	19.50
DM Payroll Services, payroll admin	120.00
Zurich Insurance, annual insurance	368.52
Kingsnorth Patios, laying concrete base	1351.73

The monthly Standing Order was noted and approved -

	£
G Eaton, Clerk's salary and expenses	297.25

To consider and sign the Annual Governance & Accounting Return 2024/2025

The Internal Auditor's reports were read and noted

After a general discussion regarding the 8 statements contained within Section 1 of the AGAR, the Annual Governance Statement 2024/2025, the Statement was approved and signed off by the Chairman and Clerk

Following a general discussion about Section 2 of the AGAR, the Accounting Statements for 2024/2025, the Statements were approved and signed off by the Chairman and Responsible Financial Officer

The Certificate of Exemption was signed off by the Chairman and Responsible Financial Officer. Clerk to send to external auditor

Clerk

The AGAR and associated documents to be displayed on the noticeboard and website

Clerk

10 AOB

There was no other business to discuss

11 Date of next Meeting

It was agreed that the next Meeting would take place on Tuesday 29th July 2025 at 7.30 pm at Godmersham Village Hall

There being no other business the Meeting closed at 8.45 pm